



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

“Building Partnerships – Building Communities”

October 17, 2025

David & Genevieve Sedgwick
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RE: Sedgwick Short Plat Final (SPF-25-00005) – Staff Review and Request for Final Mylars

Dear Applicants,

Kittitas County Community Development Services (CDS) received the Sedgwick Final Short Plat (SPF-25-00005) submittal on September 12, 2025. Final Short Plat applications that are found to be complete must be processed and approved within 30 days of the submittal date. Kittitas County staff has completed the review of your final short plat submittal. Provided all previously transmitted requirements are addressed, CDS is ready to receive your final mylars for circulation and signatures.

Prior to submitting your final mylars for circulation and signatures, please ensure the following compliance items have been addressed.

Kittitas County Community Development Services

- “SPF-25-00005 Sedgwick” must appear on the face of each mylar sheet along with the Preliminary Short Plat project number “SP-24-00012 Sedgwick.”

Kittitas County Public Works

- Please ensure the new parcels created in this Short Plat are identified with correct addresses upon final recording.

Please provide the final mylars to Community Development Services. Once received, CDS will route the documentation to various departments for review and signatures.

Should you have any questions or concerns regarding this letter, please do not hesitate to contact me at (509) 962-7079 or via email at zach.torrancesmith@co.kittitas.wa.us

Thank you,

Zach Torrance-Smith
Planner I

Cc: *Jamey Ayling, Planning Manager*
Ellie Myers, Planner I
Bradley Gasawski, Planner I

Via Email